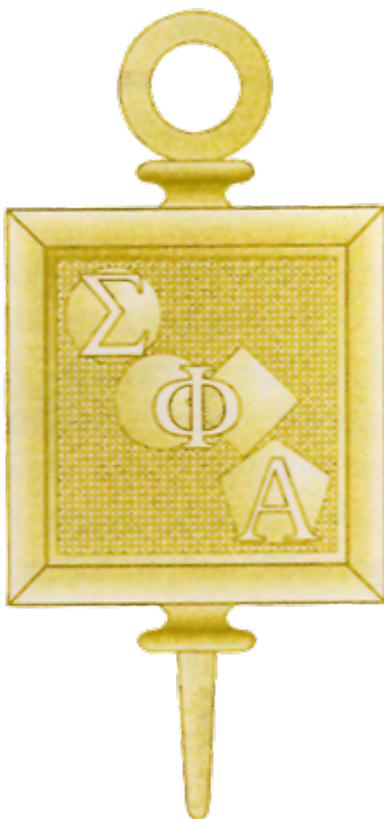


*SIGMA PHI ALPHA  
DENTAL HYGIENE HONOR SOCIETY*



Annual Officer Reports  
Annual Business Meeting  
2023

**SIGMA PHI ALPHA**  
DENTAL HYGIENE HONOR SOCIETY



**Annual Report of the Immediate Past-President  
2022-2023**

Submitted by: Cheri Barton, RDH, MSDH

Activities: Served in accordance with the Bylaws of Sigma Phi Alpha

Attended meetings and/or Conference Calls during term of office.

2022: Communicated with Bob Michaels and website committee members on the development of new SPA website

The following activities encompass the service as Immediate Past-President of Sigma Phi Alpha 2022-2023.

1. Supporting the President and the National office as needed

Respectfully submitted:

Cheri Barton, RDH, MSDH  
Immediate Past-President, Supreme Chapter 2022-2023

**SIGMA PHI ALPHA**  
**DENTAL HYGIENE HONOR SOCIETY**



**Annual Report of the President**  
**2022-2023**

Submitted by: Windy Rothmund, RDH, MSDH

Activities: Served in accordance with the Bylaws of Sigma Phi Alpha

Attended all board meetings and/or Conference Calls during term of office  
- The SPA Board of Directors Zoom meeting held on Sunday, March 20, 2022,  
during the ADEA Annual Meeting

Communicated as needed with Trustees and other Board members

Participated on the selection committee to review applications for the 2023  
ADEA/Sigma Phi Alpha Linda DeVore Scholarship under the direction of Eric  
Lund, Professional Development Manager at ADEA.

Worked with Simone Smith, Director for Corporate Relations at ADEA, to make  
sure the sponsorship proposal was signed, and payment was disbursed for the  
2023 ADEA/Sigma Phi Alpha Linda DeVore Scholarship in the amount of  
\$1500.

The following activities encompass the service as President of Sigma Phi Alpha  
2022-2023.

1. Address voting members at beginning of Annual Session
2. Submit written annual report of the President
3. Appoint (with approval of the BOD) chairmen and members of standing  
and special committees
4. Participated in SPA Website Committee to continue work on the new  
SPA website. Members included Marsha Voelker, Angie Garner, Windy  
Rothmund, Cheri Barton and Bob Michaels (website designer).

Recommendations: Work with SPA Website Committee to finalize website and set a launch date for  
the website to go live. Continue to revise SPA forms to fillable PDFs and  
finalize the system for online submission of forms and online payments.

Respectfully submitted:

Windy Rothmund, RDH, MSDH  
President, Supreme Chapter 2022-2023

**SIGMA PHI ALPHA**  
DENTAL HYGIENE HONOR SOCIETY



**Annual Report of the Treasurer and Executive Secretary  
2022-2023**

Submitted by: Barbara Brent, RDH, MSAH

Activities: Served in accordance with the Bylaws of Sigma Phi Alpha

1. Maintained central office for Sigma Phi Alpha at University of Mississippi Medical Center Department of Dental Hygiene.
2. Maintained central office files and financial accounts for SPA.
3. Maintained all hard copy office files, component files, and historical files.
4. Continuously updated SPA list of active and inactive chapters. Currently there are 221 chapters (131 active and 98 inactive).
5. Continuously updated component chapter data (secretaries, addresses, telephone numbers, e-mail addresses, dues paid and employee identification numbers). Assisted component chapters in obtaining employee identification numbers so that SPA can maintain its tax-exempt status.
6. Continuously updated SPA database to include new electees, component transfers, name and address changes, and deceased electees. Currently there are 18,113 SPA electees.
7. E-mailed correspondence to component chapters. To reduce postage and printing expenses, the chapters were sent an email that contained the forms for submitting annual reports, ordering chapter supplies, summarizing annual activities and electing nominees.
8. Processed all orders. Certificates, key pins and apparel were either mailed to the chapter or submitted to Herff Jones (apparel) or Old Atteboro Jewlers (key pins).
9. Processed component chapter inquiries and requests.
10. Paid all accounts payable and deposited all receivable.
11. Distributed SPA scholarship funds to ADHA Oral Health Institute and ADEA for distribution to recipient(s).
12. Prepared fiscal reports for 2021 Annual Session. Developed proposed 2023 budget.
13. Filed all required Internal Revenue documents:
  - a. Form 1099 for Webmaster Bob Michaels and Executive Secretary Angie Garner.

Respectfully submitted:

Barbara Brent, RDH, MSAH  
Treasurer, Supreme Chapter 2022-2023

**SIGMA PHI ALPHA**  
DENTAL HYGIENE HONOR SOCIETY



Annual Report for the Central Regional Trustee  
2022-2023

Submitted by: Tamra Hoffman, RDH, BSDH

Activities: Prepared Annual Report

**Regional Component Chapter Activities:**

**ETA**, Minneapolis, MN, Annual Induction Ceremony July 21, 2022; 2 SPA Elect & 2 SPA Awards given \$50 each. No inductees.

**Alpha Sigma**, Southern Illinois University, Annual Induction & Meeting April 12, 2023; Scholarships N/A, Activities N/A.

**Omega**, University of Detroit Mercy, Annual Induction Ceremony May 12, 2022. Annual Meeting February 28, 2022. Scholarships N/A, Activities N/A.

**Chi Chi Upsilon**, Lakeland Community College, Annual Business Meeting & Induction Ceremony, May 4, 2022. Scholarship of \$750 given to 1 student. Activities “Fun Meeting”;

**Alpha Psi**, University of Arkansas, Annual Induction Ceremony, March 17, 2022. Scholarships N/A, Activities N/A.

**Nu**, University of Michigan, Annual Induction Ceremony-Zoom: April 25, 2021 & May 7, 2021. Annual Meeting-Zoom, March 26, 2021. 1 Scholarships given; 2 funds given.

**Alpha Gamma**, University of Missouri-Kansas City -Inactive

**Chi Chi Omicron**, Minnesota State University, Annual induction Ceremony May 6, 2022. No Annual meeting. One \$500 scholarship given. No inductees.

**Alpha Alpha Theta**, Wichita State University, Annual Induction Ceremony May 21, 2022. Annual Meeting April 22, 2022. Activity: Surround TB (\$115.91) to Little Early Childhood Daycare. No scholarships given, no inductees.

**Epsilon Kappa**, South College in Nashville, Tennessee. Six inductees, 2 ceremonies: March 30, 2022 & September 9, 2022.

**Delta Chi, Rock Valley College** Rockford, IL. Annual Induction Ceremony May 12, 2022. Annual meeting April 4, 2022. No Scholarships.

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